



**GOVERNMENT OF KERALA**



**Abstract**

Planning & Economic Affairs Department –Kerala State Remote Sensing and Environment Centre – Implementation of the Plan Schemes 2023-24 – Administrative Sanction accorded – orders issued.

**PLANNING AND ECONOMIC AFFAIRS (B) DEPARTMENT**

G.O.(Rt)No.351/2023/P&EA

Dated,Thiruvananthapuram, 04-09-2023

1 Letter No.A-1616/2022/KSREC Dated 04.04.2023 from the  
Read Director,Kerala State Remote Sensing and Environment  
Centre,Thiruvananthapuram

2 Minutes of the Departmental Working Group meeting held on  
11.05.2023.

**ORDER**

As per the letter read above the Director, Kerala State Remote Sensing and Environment Centre has forwarded proposals for implementation of the following Plan Schemes and has requested to issue Administrative Sanction for the schemes by meeting the expenditure from the head of account 2402-00-001-94-00-35-0-P-V during the FY 2023-24.

- Satellite Data based Report Generation of plots related to Wetlands & paddy Conservation Act
- Awareness Generation and Training on Spatial Technologies and Governance

2. The Departmental Working Group meeting held on 11.05.2023 , chaired by the Additional Chief Secretary to Government( Planning ) approved the proposals for a total cost of Rs.73 Lakhs.

**Head Of Accounts**

Sl No	Head	Amount (in Rs)	AS Number	Valid Upto
1	2402-00-001-94-00-35-0-P-V	16,00,000	AS/PEA/23/30030	2024-03-31
2	2402-00-001-94-00-35-0-P-V	57,00,000	AS/PEA/23/30031	2024-03-31

**Works Under Head - 2402-00-001-94-00-35-0-P-V**

Sl No	Requirements	Estimate Amount (in Rs)
1	Satellite Data based Report Generation of plots related to Wetlands & Paddy Conservation Act	57,00,000
2	Awareness Generation and Training on Spatial Technologies & Governance.	16,00,000
	<b>Total</b>	<b>73,00,000</b>

**Break up of Sl.No 1**

Sl. No	Particulars	Amount in lakhs
1	Project Scientist - 8 nos @36000/month (8 x 36000 x12 months)	34.56
	CAD/GIS Technician - 4nos @ 22290/month (4x22290x12months)	10.6992
2	Institutional Overhead (EPF Contribution, Allowances, Administrative Expenses, Telephone charges, Lab charges, Infrastructure development, Electricity charges)	6.7408
3	Contingency (Cost of POL, Consumable, AMC, Other Project Expenses, Stationery, Printing charges, Postage Charges)	5.00
	<b>Total</b>	<b>57.00</b>

**(Rupees Fifty Seven lakh only)**

**Break up of Sl.No 2**

Sl.No	ITEM	AMOUNT ( in lakhs )
1	Manpower –Project Scientist – 1 No@ 36000 for 8months( 36,000x8x1 )=2,88,000	2.88
2	Training – 3days duration - 4 Nos (20 participants@ 5000/person 1,00,000/-) ( Hall Rent , Training material, lab cost, Food , Honararium etc)	4.00
3	Regional workshop@ 2lakh x 3 Nos	6.00
4.	Travelling Allowance	1.00
5.	IOH	2.12
	<b>TOTAL</b>	<b>16.00</b>

( *Rupees Sixteen lakh only*)

3. Government have examined the matter in detail and are pleased to accord Administrative sanction for the above plan schemes of Kerala State Remote Sensing and Environment Centre for the year 2023-24 at a total cost of **Rs.73 lakh (Seventy Three Lakh only)** subject to the following general conditions where ever applicable. The expenditure will be debited to the Head of Account 2402-00-001-94-00-35-0-P-V for the FY 2023-24.

- i) All rules, formalities and procedures shall be strictly followed for the implementation of the scheme. The norms of financial propriety shall be adhered to.
- ii) The expenditure would be met only from the provision available under the appropriate head of account.
- iii) The fund release will be based on actual requirement, and the fund released should not be parked in banks.

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- iv) Store Purchase Rules shall be strictly adhered to for all kinds of purchases.
- v) Tender/e-tender and other stipulated formalities shall be followed wherever necessary.
- vi) Post creation is not admissible under the scheme.
- vii) The Head of Departments shall monitor the implementation of the scheme and ensure that the implementation is as per the existing procedures, rules and regulations.
- viii) The implementation agencies/ Departments also should prepare an implementation schedule to complete the project in time and send regular progress report on financial and physical progress on a quarterly basis.
- ix) The Director should hold monitoring meetings to review the progress and send report to Government regarding the progress of implementation of the approved scheme.
- x) HODs of line departments concerned shall sign an MoU with the concerned implementing agencies of the scheme before releasing the funds. It should also be ensured that the Utilization Certificates pertain to all schemes are submitted by the agencies in time.
- xi) Appointment / continuance of contract / daily waged employees and enhancement of TA in case of temporary staff should be made only with the concurrence of Finance Department.
- xii) Hiring and purchase of new vehicle should be made only with the concurrence of Finance Department
- xiii) IT related equipment should be purchased only through GEM Portal or through CPRCS.
- xiv) The rules/procedures related to tender and purchase should be scrupulously followed.
- xv) Honorarium should be allowed only as per the rate fixed by Finance Department.
- xvi) Amount for settling Pending Bills for the previous years should be from the savings and if any additional amount is required, Additional Authorization proposal should be submitted.
- xvii) All proposals involving engaging contract manpower shall be routed through Finance Department.
- xviii) The Departments should use common IT Infrastructure available to the maximum possible extent.

(By order of the Governor)  
MANJU M S  
UNDER SECRETARY

To:

1. The Director, Kerala State Remote Sensing and Environment

Centre, Thiruvananthapuram.

2. The Principal Accountant General(Audit), Kerala, Thiruvananthapuram
3. The Accountant General (A&E), Kerala, Thiruvananthapuram.
4. The District Treasury Officer, District Treasury, Thiruvananthapuram
5. The Finance Department
6. Information Technology Department
7. The Information and Public Relations Department (Web & New media Division)
8. Planning and Economic Affairs(A) Department.
9. Stock file/Office Copy

Forwarded /By order

Signed by

Anu Surendran

Section Officer  
Date: 04-09-2023 15:18:50

